



THE SWANNANOA GATHERING WORK EXCHANGE CREW AVAILABLE POSITIONS FOR 2020

Position: **LOGISTICS ASSISTANT & GREEN CREW**
Application due February 1st, 2020

LOGISTICS ASSISTANT & GREEN CREW~ 1-2 positions available per week.

Open to all applicants in the Swannanoa Gathering and Warren Wilson communities

Dates of Employment: You can choose to work one of the 5 weeks:

- **Mandolin/Banjo Week & Fiddle Week** :: June 28 – July 4, 2020
- **Traditional Song Week** :: July 5-11, 2020
- **Celtic Week** :: July 12-18, 2020
- **Old-Time Music & Dance Week** :: July 19-25, 2020
- **Guitar/Contemporary Folk Week** :: July 26 – August 1, 2020

Job Description:

The position of Logistics Assistant & Green Crew is a seasonal (summer) position, carrying responsibility for the support of the Logistics Coordinator. The position calls for an individual who enjoys manual labor, does not mind early morning work, is prompt and able to work on his/her own, who enjoys problem solving and has experience providing customer support.

The Logistics Assistant & Green Crew works directly with the Logistics & Crew Coordinators to support both the Director and the teaching staff. Work will include:

- Moving tables and chairs
- Light cleaning
- Assistance with stage setup
- Assistance with hanging lights
- Breaking down event areas
- Making deliveries to classrooms
- Running errands
- Turning on the tent lights at night.
- Picking up garbage, recycling, collecting lost & found
- Serving as an usher during staff concerts (as needed)

Strong inter-personal skills required as well as an appreciation of music, of the mission of Warren Wilson College and an appreciation for manual labor are all essential qualities of the successful candidate for this position.

Skills: Candidate must be able to move around the campus and community with ease, and often in the heat of the summer. Must have a valid driver's license, and a cell phone (for last-minute logistics needs during the week.)

Capabilities:

- Demonstrated ability to conduct one's self in a calm and professional demeanor when dealing with the attendees and staff and/or with difficult situations.
- Demonstrated ability to effectively communicate orally
- Ability to work well with a diverse group of staff and crew members
- Willingness to adjust hours to accommodate the needs of the job
- Ability to effectively manage a wide array of tasks, and responsibilities

- Ability to work productively in an unstructured environment with frequent interruptions
- Ability to lift and move chairs and tables and do light cleaning work

Time Commitments: This is a 20-hour per week position with requirements to work on Sundays for registrations (is often a long day). Sundays – 8 hours, Daily Tasks include: Monday-Friday 1-2 hours in the early morning (beginning at 7:30 AM), Classroom checks at 5:00 pm daily and we ask that you remain on campus Saturday morning to ensure the jam tents are readied for the following registration on Sunday. You may be asked to serve as an usher during staff concerts during the week as needed. The remaining hours to be worked out with the Logistics & Crew Coordinators in between classes and in the evenings.

Compensation: In exchange for the 20 hours of work, the Logistics Assistant & Green Crew Member will receive free class tuition (worth \$590). The Crew member will be guaranteed their first choice of up to 2 classes per week, and can take others as space and time allow, as well as being able to participate in all other Gathering Events as time allows.

The Swannanoa Gathering Work Exchange Crew Application

Deadline February 1st, 2020
(PLEASE WRITE CLEARLY)

The Swannanoa Gathering, CPO 6361, PO Box 9000, Asheville, NC 28815-9000
Phone & Fax: 828-298-3434 :: gathering@warren-wilson.edu

I AM APPLYING FOR THE FOLLOWING CREW POSITION: LOGISTICS ASSISTANT & GREEN CREW

Please use only the crew position titles listed on our website. We will not be accepting applications for a generic “volunteer” position this year. Applicants must apply for specific positions.

PART I :: PERSONAL INFORMATION

Last Name _____ First Name _____ M F

DOB _____ Age (as of July 1, 2020) _____ (*you must be 18 years of age by 8/26/20*)

Address Line 1 _____

Address Line 2 _____

City _____ State/Province _____ Zip/Postal Code _____

Country (if outside US) _____

Email _____ Primary Phone (Days) _____

For applicants local to Asheville/Swannanoa: Driver's License State: _____

Emergency Contact Name & Phone #: _____

- I'm new to the Gathering.
- I have attended the Gathering in the past but have not participated in the Work Exchange Program.
- I have applied for Work Exchange positions in the past, but have not been awarded a position.
- I have previously participated with one of the Work Exchange Crews for Gathering programs:

Years/Weeks _____

I'd like to be considered for the following week(s) (indicate order of preference – 1st, 2nd, 3rd, etc.):

Please note: You should only select week(s) you would be willing to work (i.e. if you were chosen for your 2nd choice)

Mandolin/Banjo & Fiddle June 28-July 4

Traditional Song July 5-11

Celtic July 12-18

Old-Time July 19-25

Guitar/Contemporary Folk July 26-August 1

PART II :: EDUCATION

Check last year completed	High School	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>
	College	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>
	Grad School	1 <input type="checkbox"/>	2 <input type="checkbox"/>		

PART III :: EMPLOYMENT HISTORY

Please list your most recent work/internship experience:

1. Business/Organization: _____ Dates Employed: _____

Position/responsibilities: _____

PART IV :: QUESTIONS

Answer below or attach answers on a separate sheet:

1. Why do you want to participate in a work exchange with The Swannanoa Gathering? _____

2. What sort of volunteer work have you done in the past? _____

3. Please explain any special skills, training, interests, and hobbies: _____

4. Have you ever been convicted of any criminal offense? Y N

If yes, please explain: _____

5. Are there any work activities that you must avoid? _____

6. How did you learn about our Work Exchange program? _____

7. Is there anything else you'd like us to know about you? _____

If selected as a Work Exchange Crew member, I would likely:

need on-campus housing and meals.

I am (*for roommate matching*): an early bird a night owl no preference

I would like to room with (*name*): _____

be accompanied by a Non-student participant (*attending but not enrolling in classes*).

be accompanied by a child/ren to be enrolled in the Children's Program.

Name and age of child/ren: _____

be bringing a vehicle on campus.